



## 01 Health and safety procedures

### 01.20 No Smoking

#### Policy statement

We comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

#### Procedures

- ❖ All staff, parents and volunteers are made aware of our No-smoking Policy.
- ❖ No-smoking signs are displayed prominently.
- ❖ The No-smoking Policy is stated in information for parents and staff.
- ❖ We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.
- ❖ Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- ❖ Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform, or must at least cover the uniform.
- ❖ E-cigarettes and vaping are not permitted on the premises.
- ❖ Staff who smoke, vape or use e-cigarettes during their scheduled breaks may do so well away from the premises.
- ❖ Staff who smoke during their break make every effort to reduce the effects of odour and passive smoking for children and colleagues.
- ❖ Smoking is not permitted in any vehicles belonging to the setting.
- ❖ Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- ❖ It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

This policy was adopted by

Abinger Common Nursery

On

March 2024

Date to be reviewed

March 2025

Signed on behalf of the provider

Name of signatory

Mrs Emma Powell

Role of signatory (e.g. chair, director or owner)

Nursery Chair Person

